

# VILLAGE WEST RESORT & HOTEL EMPLOYMENT APPLICATION

Please return by email ([Allison@villagewestresort.com](mailto:Allison@villagewestresort.com)), fax 712-337-0352, mail (20785 170<sup>th</sup> Street Spirit Lake, IA 51360-Attn: Allison) or drop off at our Front Desk.

| APPLICANT INFORMATION                     |                              |                             |   |
|---|------------------------------|-----------------------------|---|
| Last Name                                 | First                        | M.I.                        | Date  |
| Street Address                            |                              | Apartment/Unit #            |   |
| City                                      | State                        | ZIP                         |   |
| Phone                                     | E-mail Address               |                             |   |
| Date Available                            |                              |                             |   |
| Position Applied for                      |                              |                             |   |
| Are you a citizen of the United States?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> |
| Have you ever worked for this company?    | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, when?  |
| Have you ever been convicted of a felony? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, explain   |

| EDUCATION   |    |  |        |
|-------------|----|--|--------|
| High School |    | Address  |        |
| From        | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| College     |    | Address  |        |
| From        | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| Other       |    | Address  |        |
| From        | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |

| REFERENCES  |               |
|---|---------------|
| <i>Please list three professional references.</i> |               |
| Full Name   | Relationship  |
| Company   | Phone (     ) |
| Address   |               |
| Full Name   | Relationship  |
| Company   | Phone (     ) |
| Address   |               |
| Full Name   | Relationship  |
| Company   | Phone (     ) |
| Address   |               |

**PREVIOUS EMPLOYMENT**

|   |    |                    |  |
|---|----|--------------------|--|
| Company   |    | Phone ( )          |  |
| Address   |    | Supervisor         |  |
| Job Title   |    |                    |  |
| Responsibilities  |    |                    |  |
| From  | To | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |    |                    |  |
| Company   |    | Phone ( )          |  |
| Address   |    | Supervisor         |  |
| Job Title   |    |                    |  |
| Responsibilities  |    |                    |  |
| From  | To | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |    |                    |  |
| Company   |    | Phone ( )          |  |
| Address   |    | Supervisor         |  |
| Job Title   |    |                    |  |
| Responsibilities  |    |                    |  |
| From  | To | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |    |                    |  |



**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature \_\_\_\_\_ Date \_\_\_\_\_