

# Split Week Guidelines

Split week usage is a Gold Card benefit which allows members to take their week or weeks and split them into several vacations at Sunrise Cove. The following guidelines govern the Split Week option for members in good standing:

1. **Split Week Pooling:** Members in good standing (those who are current on maintenance fees and/or loan payments) may deposit 1 to 7 days of their week or weeks into the bonus time pool in exchange for credit to be used at a different time, subject to availability. Bonus pooled credits are good for **Two Years** starting from the year they were pooled and will expire on the day before your week begins. Ex: If the week pooled was 2007, they would expire in 2009. If you have a week 16 and it starts on April 18 in 2009, your 2007 credits would expire on April 17, 2009 (the day before you would check-in).
2. Split and Pooled time must be done **no later** than 2 weeks prior to the start of your week. This time may be used by family members or friends. Also, the reservation can **only** be made by **owner** of timeshare.
3. Credits are redeemed at the rental rate of the size of unit deposited (or smaller) and applied to the rental rate of the unit reserved. Reserving larger units than what is deposited require upgrade costs per night (the difference between the size of the units). No refunds are granted when credits are redeemed in a smaller unit than what is deposited.
4. The maintenance fee you pay per week allows you one complete cleaning of your unit. If you split your week, your first split usage is a part of your annual maintenance fee. Your second or third visit will have a modest cleaning fee per stay (not per night) to compensate your Member's Association for the additional cleans.
5. **Split Week Cleaning Fees:** ( State Tax Included) Effective July 1, 2017

Studio	\$ 41.75	L 1-4 B Studio	\$ 41.75
Exec Studio	\$ 47.25	L row B One Bdrm	\$ 56.50
Studio Spa	\$ 50.00	L row A One Bdrm	\$ 56.50
One Bedroom	\$ 56.50	L row AB Two Bdrm	\$ 90.00
One Bedroom Spa	\$ 59.50	L row A or B Two Bdrm	\$ 71.00
Two Bedroom Townhouse	\$ 66.00	L row AB Four Bdrm	\$115.00
Three Bedroom Townhouse	\$ 75.00		
Mansion/Rustic	\$ 98.50		

6. Requests - Confirmations - Payments same as Bonus Time Guidelines.

We hope you enjoy this most unique benefit of owning and vacationing at Sunrise Cove.